

MEMORANDUM

TO: CSB Executive Directors; All CPMT & FAPT members; CSA Coordinators

DATE: October 14, 2008

FROM: Pam Fisher, Child and Adolescent Program Specialist
Office of Child and Family Services
Virginia Dept. of Mental Health, Mental Retardation, and Substance Abuse Services

SUBJECT: Intensive Care Coordination (ICC)

On August 28, 2008, in response to the 2008 General Assembly Session statute requirement to oversee the development and implementation of mandatory uniform guidelines for ICC, the State Executive Council (SEC) voted to endorse the Guidelines for Intensive Care Coordination (effective date July 1, 2008) and to establish a workgroup to discuss and clarify operational aspects of three key areas of the guidelines:

- 1) The population to be served by ICC consists of all children who are currently in residential care and children who are at risk of placement in residential care as identified by Family Assessment and Planning Teams (FAPTs). The workgroup will consider operational aspects of this, such as priority setting about which children to serve first, given the very small caseload size for ICC, and other implementation issues related to target population.
- 2) Intensive care coordination services are a billable service to a locality's CSA funding. The workgroup will consider approaches for CPMTs and CSBs to establish rates and will look at current local practice in communities where ICC is operational.
- 3) The community service boards will be the oversight/point of contact agency for intensive care coordination services. The workgroup will discuss and clarify the roles of the Intensive Care Coordinator as it relates to the roles of other professionals that serve this population of children.

The workgroup is a multidisciplinary workgroup and has representation from Community Services Boards, CSA Coordinators, the Office of Comprehensive Services, the Virginia Department of Mental Health, Mental Retardation, and Substance Abuse Services, local department of social services, local court services unit, the Virginia League of Social Services Executives, private providers, and the Virginia Department of Education. The workgroup is being jointly led by this office and the Office of Comprehensive Services. It is a time-limited, task-oriented workgroup with a target completion date no later than December 1. The group is working to develop a toolkit of items to assist local governments during the implementation process.

The Intensive Care Coordination Guidelines are posted [here](#). Toolkit items will be posted at this site as they are completed by the workgroup. If you have any questions or comments about the Guidelines or have suggestions or recommendations regarding toolkit items, please feel free to contact me by phone at 804-786-0158 or by e-mail at pamela.fisher@co.dmhmrzas.virginia.gov.

Thank you and look forward to assisting you in any way that I can!